

**OFFICIAL ANNUAL REPORT  
TOWN OF FRANKLIN  
Kewaunee County, Wisconsin**

The undersigned Town Board of the Town of Franklin  
Respectfully submits the following Financial Report of  
Receipts and Disbursements which they acknowledged and  
Authorized during the year ending:

**December 31, 2024**



**Reminder: The Annual Town Meeting will be held Tuesday, April 15, 2025, at 7:00 P.M.  
at the Franklin Town Hall**

**Open Book is April 10, 2025, from 9-11am. Board of Review is April 30, 2025, 6pm**

**Town Board**

Chairman, Dave Wesely 920-819-7087  
Supervisor #1, Katherine Duckart 920-776-2054  
Supervisor #2, Lori Kleiman 920-493-4808

**Other Town Officials**

Clerk, Suzi Sevcik 920-362-8299  
Treasurer, Sandy Smidle 920-255-1328  
Assessor, Action Appraisers of Kaukauna 920-766-7323

**Town of Franklin Community Center**  
**N1885 County Road AB**

**RENTAL RULES AND REGULATIONS**

**Fees:** Rental fee and security deposit must be paid in advance.

**- Resident Rental Fee \$75 (Non-resident \$95) and a security deposit of \$100**

Separate checks made payable to the Town of Franklin are required. Following the final inspection, the security deposit check will be returned provided the terms of the rental contract are abided by.

**Smoking/Vaping: Smoking/Vaping in the Community Center is prohibited.**

**Alcohol:** Renter is responsible for abiding by the rules and regulations of the state of Wisconsin in regard to any aspect of alcohol use.

**Discipline:** Renter is responsible for discipline inside and outside of the Community Center. Parking or driving on the lawn, fireworks, loud music and /or disruptive activities prohibited. Event must be done by 9:00pm.

**Decorations:** There will be no decorations put on ceilings, walls or woodwork at any time. No tape thumb tacks, etc. is to be used on the walls, ceiling or wood trim.

**Cleaning:** Renter is responsible to complete the cleaning of the Community Center following the activity held.

- a. Floors swept and mopped for spills, rugs vacuumed.
- b. Tables and chairs returned to original positions.
- c. Restrooms checked, waste baskets emptied.
- d. Renter will need to furnish their own dish clothes and towels. Kitchenette sinks and counters wiped clean.
- e. Town will furnish garbage bags. Recycling and solid waste must be bagged and taken with you.
- f. Ensure all cigarette butts and garbage picked up outside.
- g. Ensure all lights are off.
- h. Lock front and side doors.
- i. Make sure breakers for water heater and range are off.

**Commercial/Exempt Use:** Any commercial use of the building is subject to Town Board approval and charge. Exempt from rental fees will be 4H Clubs, Senior Citizens Groups and other groups upon review of the Town Board.

**Lost and Stolen Items:** The Town of Franklin shall not be responsible for lost or stolen items.

**Snow Removal:** If not already done, renter will be responsible for snow removal from the entrances and walks.

The Town Board has decided that tents are not permitted on the premises.

For available dates contact Suzi Sevcik @ (920) 362-8299 or franklin.clerk.kewaunee@gmail.com

## TOWN BOARD APPOINTED OFFICIALS

For any building permits or zoning questions please contact the following:

### ZONING ADMINISTRATOR

Suzi Sevcik 920-362-8299

## 20 YEAR COMPREHENSIVE PLAN COMMISSION

<u>Name</u>	<u>Title</u>	<u>Name</u>	<u>Title</u>
Thomas Konop	Chairperson	Jeanne Mease	Secretary
Kevin Bradley	Member	Dale Demmin (Alternate)	
Todd DeGrave	Member	Jim Wacek (Alternate)	
Katie Duckart	Town Board Representative		

If you are interested in serving on the Town of Franklin Comprehensive Plan Commission, please contact Town Chairman Dave Wesely at 819-7087 or any other elected Town Official.

## ZONING BOARD OF APPEALS

Matt Miller, Chairman	Betty Schleis, Member	Laurie J. Neverman, Member	Sheila Berndt, Member
Keith Christman, Member	Alternate: Gary Cullen		

Briefly some of the more frequent zoning issues affected are:

1. A residential home in the A1 District is a Conditional use. (A Public Hearing needs to be held...30-45 days prior notice will need to be given...This was adopted to preserve agricultural lands and place decision making burdens on five people instead of one person, the zoning administrator)
2. All land divisions of a tax parcel must be approved by the Planning Commission and requires a Certified Survey Map after approval.
3. All Driveways must have a permit and be built to minimum specs
4. There is much more detail to this Code of Ordinances...copies can be obtained by contacting the Town Board or on the town's website - <https://townoffranklin.org/ordinances/>

2024 Mileage \$.67 per mile (Following the IRS rules)

Night Meeting Per Diem \$40.00

All Day Meeting Per Diem \$75.00

### 2024 Salaries

Chairman \$6,000

Supervisors \$4,250

Clerk \$10,500

Treasurer \$7,000

Election Workers \$12/hour

Zoning Administrator \$200/Month + \$20 per permit issued

Permit Not Required for Minor Repairs. No Permit required for signs, repairs, or minor alterations costing less than \$1,000.00 which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a building.	
Zoning/Land Use Permit	Permit Fee
Value of the Building Improvement	
\$1,000 to \$50,000.00	\$50.00
\$50,001 to \$100,000	\$100.00
Over \$100,000	\$1 per thousand
Cellular Tower	\$3,000.00
Right of Way Utilities	
Burying in the ditch	\$25 plus .10 per foot
Boring under a town road	\$300.00
Trenching under a town road	\$500.00
Penalty for starting without a permit	\$1,000.00
2-year maintenance of road required due to settling	
Driveway permit (except new home construction)	\$25.00
Fire number sign	\$75.00
Conditional Use Permit at a Regularly Scheduled Meeting	\$300.00
Quarrying Permit	\$400.00/per year
Sand or Gravel Extraction Permit	\$150.00/per year
Salvage/Junk Yard Permit	\$50.00/per year
Sign Permit	\$5.00 or \$.25 per square foot, whichever is greater
Appeals and Variance Applications to be heard by the Zoning Board of Appeals	\$300.00
Amendment to Ordinance or Rezoning (Text or Map) to be considered at a Regular Meeting	\$300.00
Failure to obtain a permit at the start of a project	The fee will be double the regular fee
Farmland Division Meetings (adopted 6/9/08)	\$150.00
Class "B" Malt Beverage	\$50.00
Class "B" Intoxicating Liquor License	\$100.00
Tobacco Retailer's License	\$10.00
Liquor License Publication Fee	\$25.00
Temporary (One Day) Liquor License	\$10.00
Bartender (Operator) License	\$25.00 – good for 2 years
Special Assessment Letter Fee	\$25.00
Short Term Rental License	New - \$200.00 - Renewal - \$100.00

## 2024 Receipts

2024 Beginning Balance		217,564.18
Early Taxes Collected (Dec 2023)		459,694.76
Taxes Collected		1,509,591.14
Shared Revenue		72,483.70
State Highways Aids		139,625.38
State Computer Aid		335.68
Garbage and Recycling		61,981.57
Recycling Grant		582.84
Interest Earned		3,203.26
Lottery Credit		6,813.36
Licenses Fees		10,630.00
Dog License Fee		2,356.25
Zoning Hearings and Building Permits		7,978.10
Hall Rental		1,735.00
2% Fire Dues		5,772.32
MFL		194.76
Misc		1,928.54
Total Receipts (+ Beginning Balance)		2,502,470.84

## 2024 Expenses & Liabilities

Kewaunee County Tax Settlement	507,034.13	
Kewaunee School District	396,085.28	
Denmark School District	324,926.95	
NWTC	58,943.80	
Total Liabilities		1,286,990.16
Public Works Road Maintenance (signs, grass cutting, patching)		262,645.69
Snow Plowing (J. Jadin)	41,535.00	
Ditch Cutting (Wendt)	26,087.60	
Road Repair (Scott's, County & Thunder Road)	174,461.09	
Culvert & Bridge (Jadin)	6,994.53	
Storm Damage Cleanup	11,769.30	

Street Signs & Repairs, House Signs	1,798.17	
Waste/Recycling Pickup		77,557.35
Zoning / Planning Expenses (Salaries)		4,568.40
Insurance		7,351.00
FEMR Expenses		417.05
Chairman & Board Salaries & Expenses		16,530.30
Clerk's Salary & Expenses		12,031.62
Treasurer Salary & Expenses		8,655.47
Social Security Expense		5,734.39
Assessor, Action Appraiser		9,300.00
Computer Expenses		832.66
Election Expenses		3,618.76
Cemetery Upkeep		1,000.00
Fire Protection		60,142.01
Denmark Fire Department	30,658.39	
2 % Fire Dues	3,521.12	
Tisch Mills Fire Department	23,711.30	
2 % Fire Dues	2,251.20	
Rescue Squad		13,392.84
Wisconsin Public Service (Street Lights)		660.03
Town Hall Maintenance		2,321.02
Town Hall Expenses		249.56
Town Hall Utilities		1,253.84
Office Expenses		553.55
Dog License Expenses		737.00
MFL 20% Repayment		370.06
Total Expenses		489,922.60

<b>2024 Recap of Town Funds</b>		
Total Receipts + Beginning Balance		2,502,470.84
Total Liabilities (Payments to Co, Schools, TC)	1,2869,90.16	
Total Expenses	489,922.60	
Total Expenses & Liabilities		1,776,912.76
Subtotal (Bank Balance 12/31/2024)		725,558.08
Minus early taxes (2025)		491,764.50
Balance on hand on December 31, 2024		233,793.58

**[www.TownofFranklin.org](http://www.TownofFranklin.org)**