

**TOWN OF FRANKLIN, KEWAUNEE COUNTY, WISCONSIN
DRIVEWAY OR FIELD ACCESS PERMIT APPLICATION**

Property Owner's Name _____ Phone # _____

Address: _____

Address for proposed driveway: _____

Legal Description: _____ ¼ _____ ¼, Section _____

Tax Parcel Number _____

Proposed Land Use of Property: _____

Minimum Driveway Construction Standards (Pursuant to *Chapter 14: Private Driveways, Town Highways and Private Roads Ordinance.*)

- Minimum driveway surface width shall be 12 feet
- Minimum roadbed width shall be 16 feet
- Minimum width clearance shall be 20 feet
- Minimum height clearance shall be 16 feet
- The maximum grade shall be 10% (10 Feet in 100 Feet)
- The minimum setback from lot lines shall be 10 feet
- The roadbed shall consist of 4 inches of coarse base material covered with 4 inches of compacted crushed ¾ inch gravel or limestone.
- Turnarounds
- At the end of any driveway, that is greater than 500' in length, a method shall be provided to allow turnaround of service and emergency vehicles.
- The Town Board's designee shall decide if one or more culverts are necessary, and the location and size of said culvert(s).
- The culvert(s) shall be of galvanized steel or material of equivalent strength and endurance and a size adequate to insure property drainage, with a minimum drop of 2" across the highway.
- Multiple part culverts are to be banded with a band of the same size and gauge as the culvert.
- All costs associated with the purchase and installation of said culvert(s) shall be the responsibility of the landowner or developer.

All driveways shall be constructed in accordance with the above requirements and specifications as set forth by the Town Board.

Signature of Property Owner

Date

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The following will be completed by the Town Board or Town Board Designee:

A culvert _____ will _____ will not be required.

If required, the culvert shall have a minimum diameter of _____ inches.

The above driveway location has been _____ approved _____ denied by the Town Board on the _____ day of _____, _____

The above driveway has been inspected by a representative of the Town of Franklin and a determination has been made that the driveway meets the minimum standards set forth by Chapter 14 of the Town of Franklin Code of General Ordinances.

The Town Clerk is hereby authorized to issue this permit.

Inspecting Supervisor or Town Board Designate

Date

Town Clerk

Date

As Built Sketch:

